1. All medications need to be in their original prescription containers with all the information on the label.
   The information on the prescription bottle should match the manner in which the medication is presently being
   administered. If there has been a change in the dosage since the prescription label was printed on the bottle, the
   new dosage should be documented, preferably by the doctor, with his or her signature on a prescription sheet. Then
   the prescription bottles should be in a Ziploc bag with the following information: the Scout's first and last name,
   troop number, and campsite. Please do not send loose pills in Ziploc bags! You may send them pre-poured in daily/weekly pill compartment boxes, but the original prescription bottles with at least one
   sample of the medication from that container must be present. The pill box and prescription bottles should be in
   one Ziploc bag together and marked as noted above.

2. Please try to fill in the identity information as completely as possible on the Routine Drug Administration
   Record. Such as name, campsite, troop number, date of birth, etc. The area of the form where there is a space for
   medication names can also be filled in to expedite the check-in process. It is not necessary to fill in the first
   column for physician or RX number. The area for dosage may be filled in to expedite the check-in process. This form
   will then be cross-checked with the prescription bottles at Medical Check-in. As per B.S.A. National Policy, prescription
   medication and nonprescription medicines will be held at, and administered from, the Camp Health Lodge by the
   Camp Health Officer. (Exceptions include any "emergency medications")

**By filling out this form properly in advance as best as possible we hope to decrease the time spent at the Medical Check-in area.**